

28 January 2022

Dear Parents and Caregivers

Important Information Regarding Admission Day Wednesday 2 February

As advised at the end of last year, our Admission Day is running slightly differently to previous years. Below are details of this process, **including additional information in the light of the recent move to the CPF (Traffic Light) Red Setting**. Please take the time to read through this information carefully to help us ensure the day runs smoothly and safely for everyone. We appreciate that things seem to be constantly changing at the moment, however we endeavour to respond as quickly and practically as possible to any new requirements, to ensure things run smoothly and safely.

If you haven't already booked a time to start your Admission Day process you will need to do this first. Only come at the time you have booked please. This is a critical step to managing the numbers of people onsite and to make sure the process is as streamlined and efficient as possible.

- If your child is in Year 7, please book a time during Session 1 (9:30am -11:45am).
- If your child is in Year 8, please book a time during Session 2 (12:00pm - 2:15pm).

Please book a time for Admission Day using the link or QR code below.



Booking link: <https://www.schoolinterviews.co.nz/code/ky78j>

code: ky78j

Below is a map of the school showing where to come on the day.

- Please wait outside the school, preferably in your vehicle or maintaining physical distance, until your booked time.
- Enter the school via the entrance on Selwyn Street by the new temporary office.
- Enter and depart the hall through the designated doors (these will be well marked on the day).
- From there you will go to your child's classroom where you will meet their teacher who will answer any questions and outline aspects of class procedures, timetable, programmes, stationery requirements etc.
- After this, please leave via the marked exit through the staff car park.

While at the school please ensure that you:

- **Wear a mask** (this applies to adults and students and must be fixed over the ears or behind the head (ie not a scarf or a t-shirt pulled up).
- Don't linger on the school grounds or outside the school catching up with friends etc.
- Maintain physical distance.

Ngā mihi nui

A handwritten signature in black ink, appearing to read 'R Hastings', with a stylized flourish at the end.

Ross Hastings
Principal

